

DRAFT

(For University/ College / Technical Education Institution)

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MoU) is signed this **MoU Signing date** between **Construction Industry Development Council** having its registered office at **801 Hemkunt Chambers, 89 Nehru Place, New Delhi-110019** hereinafter called the “**First Party**” (which expression shall, unless repugnant to the context, includes its successors and assignees of the First Party).

AND

Name of Institute having its registered office and hereinafter called the “**Second Party**” at **Address** (which expression shall, unless context, include its successors and repugnant to the assignees of the “Second Party”).

WHEREAS, the First Party has launched Internship programs in construction & related sectors for the students of all disciplines in Engineering & Management, as per Systems and Procedures laid down by the Engineering Council of India (**ECI**) who have entered into an MoU with All India Council for Technical Education (**AICTE**), Min. of HRD, Government of India, for providing “Internship” and has mandated CIDC to arrange these internships for the construction sector & related sectors. Model Internship structure, methodologies, certification system etc. have been developed by CIDC tailored to the requirements of the Construction Industry and approved by ECI.

AND WHEREAS, the Second Party is desirous of becoming one of the Partner Institution (PI) under the said CIDC scheme for conducting Internship program, and agrees to set up a “**CIDC Accredited Centre/s**” at **Address** for enrolling their students for these programs in its premises. Further, the Second Party will have a right as a PI to conduct the other programs offered by CIDC to its PI in its premises with its own resources. Details of such programs can be accessed from CIDC website at www.cidc.in.

AND WHEREAS, the Second Party already meets (or agrees to take action to meet, within a reasonable period) the Eligibility Criteria for being nominated as Partner Institution as set out by the First Party;

AND WHEREAS, the First Party has agreed to appoint the Second Party as Partner Institution (PI) under the said scheme;

NOW, THE FIRST AND SECOND PARTIES herein and hereby agree to collaborate for the purpose of initiating, developing and implementing programmes of Internship and other programs offered by CIDC in construction sector with the Second Party being given the status of a Partner Institution (PI) and the Second Party agreeing to utilize its resources for conducting such programs.

RESPONSIBILITIES:

A. FIRST PARTY:

The First Party hereby authorizes (subject to payment of relevant fees & dues by Second Party to First Party) the second party. to act as their Partner Institution for a period of 3 years initially, extendable to such periods as are approved by the first party from time to time.

The First Party shall ensure that hands-on training (Internship) is conducted in conformity with the standards, norms, methods approved by Engineering Council of India for training and education in construction.

The First Party is responsible for providing the syllabi, curricula of the other programs to be offered by the Second Party.

The Second Party will not add to, subtract from or substitute all or any of the above at a future date or alter the duration of training and / or number of trainees in its training courses without the approval of the First Party. In all matters concerning training, testing and certification under this scheme, the First Party shall provide the systems and procedures.

The First Party shall conduct examinations and issue certificates, to the successful candidates trained under the approved programs. For all such examination the Second Party shall pay a fee of Rs 2500/- per candidate to First Party.

B. SECOND PARTY :

In case Second Party wishes to become a Partner Institution of First Party, the Second Party shall pay & commit to pay, respectively, a sum of Rupees Seven Lakh Fifty Thousand only (Rs.7,50,000/-) to the First Party for becoming a Partner Institution (PI) as the one time appointment fee & thereafter an annual renewal fee of Rupees One Lakh ten thousand only (Rs.1,10,000/-) per year on or before **Annual fee date** of the respective year from the second year onwards.

The Second Party is responsible for creating awareness among its students regarding the programs to be offered by the First Party.

The Second Party shall ensure that all training is conducted in conformity with the standards, norms, methods approved under the CIDC scheme for training and education in construction. The Second Party shall also ensure that all training is conducted only as per courses approved by the First Party (as per Annexure 'A') To assist such training, first party shall train the trainers of the

Second Party from time-to-time, on chargeable basis. In addition, the First Party shall depute one observer with the Second Party who will oversee the training programs conditions.

The observer shall be stationed at the..PI address.....& conduct the observation work on a regular basis. The cost of such observers,including salary @ Rs.15,000/- per month, boarding & lodging (Married or Bachelor accommodation as the case may be, including other costs like electricity, water, etc), out of pocket expenses, access to internet enabled computer on regular basis, and local transportation if needed shall be borne by the Second Party.

This cost shall be reimbursed to the first party on a regular basis.

The Second Party shall ensure the provision of minimum number of trainees, resources of space, manpower, equipment, material and other facilities as directed by the First Party. In this connection, the Second Party will furnish relevant information as required by the First Party and facilitate initial and subsequent inspection of their facilities.

FEE COLLECTION:

The Second Party shall collect fees from the students through Demand Draft as per the directions of the First Party from time to time.

TERMINATION:

This MoU could be terminated by giving a notice of 6 months from either side, however the first right of refusal / acceptance shall be that of the first party. In witness we set our hands to this Memorandum of Understanding.

First Party

(Name)
Designation
Construction Industry Development Council
New Delhi

Second Party

(Name)
Designation
Institute Name
Address

Witnesses:

First Party

1.
(Signature)

.....
(Name)

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(Designation)

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(Organisation)

(Address).....

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Second Party

1.
(Signature)

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(Name)

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(Designation)

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(Organisation)

(Address).....

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Date:
Place: New Delhi