



Construction Industry Development Council, Plot No.18, Sector - 20A, Faridabad  
Established by the Planning Commission (Govt. of India) & Construction Industry

## *Training Program on MS Project 2010*

### **Introduction:-**

Technological advancement in the construction industry, that include use of software require construction professionals to continuously update and upgrade their knowledge, learn new technologies and adopt innovation to meet the challenges.

The rapid growth of construction industry resulted in the tremendous increase in the demand of such well-equipped work force. And in an endeavour to provide quality manpower to the industry and to enhance professional output of students and young professionals, CIDC, under its Human Resource Development objectives, has initiated **Short-term Training Program (STP)**.

### **Training Duration:**

Two full days with 6 hrs training duration on each day (Saturday/Sunday also possible).

### **Training Program structure:**

#### **MS Project training in hands on workshop mode for**

- Time, resource and cost scheduling
- Tracking and monitoring of projects
- Multiple project management
- Interface of MS Project with MS Excel

#### **Mode of conducting the program**

- Two sample projects shall be provided to the participants and out of these one shall be used for the training purpose. All the features of MS Project shall be practiced on this project. All sessions shall be conducted according to the handout of 'MS Project Step by Step' provided to the participants.
- After each component is completed by the trainer, a practice session shall be conducted in which the participants shall practice that component on another project details. It should be a project in which they have been/are involved. Else, they may also utilize the second sample project.
- During the training participants would have prepared the schedule for two projects; A sample project and the practice project.

### **Training Venue:**

For group size upto 2 participants – **Vasant Kunj, New Delhi**

For group size more than 2 participants – **Faridabad**

### **Training Fee:**

For group size of 5 participants or more – Rs. 15,000 per participant

For smaller groups and individuals – Rs. 18,000 per participant

### **Accommodation:**

For outstation participants accommodation can also be provided at Faridabad at extra and reasonable charges

### **Program Coordinator:**

Ms. P.V. Lakshmi

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Participation can only be treated as confirmed upon written confirmation from our end.